



Overview of the Family Services Role in Head Start Programs

On-the-Job Roles and Responsibilities: Enrollment and the Family Partnership Process Worksheet

Reflection Questions

Reflect on each question. Write your response in the space provided.

What more would you like to learn about enrollment and the family partnership process?

What ideas do you have for ensuring that enrollment and the family partnership process are equitable, inclusive, and culturally and linguistically responsive?

How can you enhance your skills to manage sensitive topics or challenging interactions during meetings with families?

What professional development activities or topics would support your practices related to the family partnership process?

Key Takeaways

- Relationship-building with families should be at the heart of all interactions during the enrollment process. People come before paperwork. Follow the family's lead in the family partnership process.
- The family assessment is an important step in the family partnership process. It's a great way to learn what is most important to families. It gives insight into how you and the program can best offer support.
- Make sure that any family assessment forms or paperwork support the relationship-building process. Include questions that help you get to know families and learn their strengths and interests. Avoid questions that could stigmatize or objectify families.
- Listen to families' stories, especially those about their children and how they learn. It is our privilege and responsibility to listen with the compassion and respect that conveys a spirit of partnership. Each family may have different perspectives based on past experiences, culture, place of origin, child-rearing practices, and priorities.

Next Steps

- Identify two to three key takeaways that you want to implement in your daily work.
- Complete the Action Starters table below.

Action Starters				
Something to think about or discuss more. . .	Something to try in practice. . .	When?	How?	With whom?

For more information, please contact us: PFCE@ecetta.info | 1-866-763-6481

This resource is supported by the Administration for Children and Families (ACF) of the United States (U.S.) Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$5,700,000 with 100% funded by ACF.

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