



PRE
Director and Management Team

- Discuss data and areas for focus
- Prioritize topics
- Summarize and prepare data

1 **Design Process**
Director and Management Team

- Develop plan for self-assessment
- Identify and invite internal and external team members
- Consult with Policy Council and governing body/Tribal Council and seek approval of self-assessment plan

2 **Engage Team**
Director and Management Team

- Orient self-assessment team members
- Share the self-assessment plan
- Share ongoing monitoring, last year's self-assessment report, and other data

Self-Assessment Team

- Form team and subgroups and begin process
- Identify additional team members, as needed

3 **Analyze and Dialogue**
Self-Assessment Team or Subgroups

- Explore systemic issues
- Review and analyze data and seek additional data, as needed
- Engage in dialogue using probing questions
- Examine progress on goals and objectives
- Formulate discoveries

4 **Recommend**
Self-Assessment Team

- Consolidate discoveries across teams
- Prepare final recommendations to inform program planning
- Provide feedback on the self-assessment process for next year.

5 **Prepare Report**
Director

- Prepare self-assessment report
- Submit report to Policy Council and governing body/Tribal Council for approval
- Submit approved report to Regional Office

POST
Director and Management Team

- Review feedback to plan for next self-assessment
- Confirm and revise goals and action plans
- Share with stakeholders