

## Technology: A Day in the Life – Scenario 2

Head Start director Tess Nology prepares for the School Readiness Committee meeting this afternoon. These meetings are always well-attended by internal staff and community partners. She reviews the materials distributed in advance to participants, including child outcomes data for the last quarter and a school readiness goals progress report.

The education manager, in conjunction with the chief financial officer, will report on the children's computers purchased with funding from a foundation grant. The education manager will describe the success teachers are experiencing using tablets for completing their child assessments.

When these reports are finished, Tess will talk about the annual community assessment update and distribute a community partners survey to staff from partnering agencies. She will make the surveys available electronically to partners not in attendance. She knows it is important to promote the annual update widely to achieve widespread participation.

### Discuss

1. How is Tess using technology to carry out her work responsibilities and support program activities?
2. In what other ways could she use technology?
3. Does this differ from how your program uses technology? In what ways?
4. How could you improve the use of technology in your program?

