



SAMPLE ACTION PLAN FORM

Coach: Miranda	
Coachee(s): Stephen	Date: Oct. 1

ACTION PLAN GOAL

I will provide small group instruction to children to support their learning of counting, cardinality, and quantity comparison. I will collect data during these activities.

Steps to achieve this goal:	Resources needed:	By when:	Completed:
1. I will review the learning trajectories related to counting, cardinality, and quantity comparison.	learningtrajectories.org	Oct. 4	<input type="checkbox"/>
2. I will plan one week of small group activities to teach counting, cardinality, and quantity comparison (one activity per day).	learningtrajectories.org Weekly schedule	Oct. 7	<input type="checkbox"/>
3. I will implement small group activities during centers time, pulling small groups of children together for 5-10 minutes.		Oct 7-11	<input type="checkbox"/>
4. I will collect data during small group activities on children's math learning.	Data collection sheets	Oct. 7-11	<input type="checkbox"/>
5. I will review data and plan another week of small group activities to teach counting, cardinality, and quantity comparison.	learningtrajectories.org Weekly schedule	Oct. 14	<input type="checkbox"/>
6. I will brainstorm 3-5 questions to encourage predictions and elicit children's thinking.		Oct. 14	<input type="checkbox"/>

REVIEW

Date:	Date:	Date:	Date:	Date:
<input type="checkbox"/> Goal is achieved.	<input type="checkbox"/> Goal is achieved.	<input type="checkbox"/> Goal is achieved.	<input type="checkbox"/> Goal is achieved.	<input type="checkbox"/> Goal is achieved.
<input type="checkbox"/> Goal is in progress.	<input type="checkbox"/> Goal is in progress.	<input type="checkbox"/> Goal is in progress.	<input type="checkbox"/> Goal is in progress.	<input type="checkbox"/> Goal is in progress.
<input type="checkbox"/> Changes are needed.	<input type="checkbox"/> Changes are needed.	<input type="checkbox"/> Changes are needed.	<input type="checkbox"/> Changes are needed.	<input type="checkbox"/> Changes are needed.