



Winter Storm

Building Risk Assessment Form

Winter Storm Building Risk Assessment			
Head Start Program: _____			
	Y	N	Necessary Action
Do you have commercial liability insurance?			
Does the structure comply with building codes that address roof loads?			
Does the building have wind and snow resistant roof shape, e.g., hip rather than gable or flat?			
Is the roof surface constructed from materials like membrane or metal that encourage snow to slide off?			
Has the structure been designed or retrofitted to sustain heavy snow loads?			
Are facility walls and ceiling well insulated?			
Do you perform an annual inspection of roof drains, gutters, downspouts, vents, and flashing?			
Are all windows impact resistant and shatterproof?			
Are information systems and vital records securely backed up offsite?			
Are gas and electric power systems, and sewer lines located near the evacuation routes or exterior assembly areas?			
Are all utility shutoffs located and correctly labeled?			
Are the tools for shutting off lines handy?			
Is there emergency lighting or sun access to illuminate stairs and hallways if the facility loses electric power?			
Are large items outside, such as play structures and benches, secured against tumbling in high wind?			
Is the building vulnerable to falling trees or branches?			
Does the facility have enough warm blankets or sleeping bags to serve all occupants?			
Does your facility have one or more warm safe rooms sufficient to shelter all facility occupants?			
Do nearby utility poles meet specifications for wind resistance?			
Do you have a generator or battery back-up power supply?			



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